

Attachment E – Sample Contingency Plan**CONTINGENCY PLAN**

The following plan will be implemented by the General Contractor to prevent/respond to polluted discharges resulting from a severe storm or natural disaster. It is the General Contractors responsibility to abide by the following plan as well as any other binding plan, agreement, regulation, rule, law, or ordinance applicable.

All contactors associated with the following construction project <Insert Construction Project name and details here> will follow this plan when a severe storm is either forecast or anticipated. General contractors must:

- a. Regularly monitor local weather reports for forecasted and/or anticipated severe storm events, advisories, watches, warnings or alerts. The contractor shall inspect and document the condition of all erosion control measures on that day prior, during, and after the event. The contractor shall prepare for forecasted and/or anticipated severe weather events to minimize the potential for polluted discharges.*
- b. Secure the construction site. Securing the site should generally include:*
 - i. Removing or securing equipment, machinery, construction materials, and portable toilets.*
 - ii. Cleaning up all construction debris.*
 - iii. Stopping scheduled deliveries of building materials.*
 - iv. Locating and turning off jobsite utilities, including electricity, water, and gas.*
 - v. Implementing all Best Management Practices detailed in the Site's SSBMP Plan. This includes BMPs for materials management, spill prevention, and erosion and sediment control.*
- c. In the event of a severe weather advisory (hurricanes, tropical storms, natural disasters) or when deemed necessary, cease regular construction operations. Work crews must finalize securing the project site, and evacuate until the severe weather condition has passed.*
- d. Upon return to the Site, all BMPs shall be inspected, repaired and/or re-installed as needed. If repair is necessary, it shall be initiated immediately after the inspection and repairs or replacement will be complete within 48 hours. To facilitate repair or replacement, the contractor will be required to store surplus material on the project site if the site is located where replacement materials will not be readily available.*
- e. When there either has been a discharge which violates Hawaii Water Pollution rules and regulations OR there is an imminent threat of a discharge which violates Hawaii Water Pollution rules and regulations and/or endangers human*

and/or environmental health, the permittee shall at a minimum execute the following steps:

- i. Assess whether construction needs to stop or if additional BMPs are needed to stop or prevent a violation.*
- ii. Take all reasonable measures to protect human and environmental health.*
- iii. Notify responsible parties listed below and immediately notify the DOH of the incident. The notification shall also include the identity of the pollutant sources and the implemented control or mitigation measures.*
 - 1. Owner Contact/Emergency Contact Number:*
 - 2. Authorized Representative/ Emergency Contact Number:*
 - 3. Operator/ Emergency Contact Number:*
 - 4. Department of Health*
Clean Water Branch (During regular working hours): 808-586-4309
Hawaii State Hospital Operator (After hours): 808-247-2191
- iv. Document corrective actions, take photographs of discharge and receiving waters.*
- v. Revise Site Specific BMPs Plan to prevent future discharges of a similar nature.*