UDBE Participation Report & Prompt Payment Certification

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oject Award Date							
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ame of <u>DBE/UDBE</u> Sub Manufacturers & Su		DBE/: UDBE	Type of Service or Materials Provided	Previous	Current	To Date	
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			A. Invo	ice Amounts t	o Date		
		B. Payments to Non-UDBE to Date					
			C. UDI	BE Participatio	n to Date (A-B/A)		
Name of Non-DBE		ors,	Type of Service or	Previous			
Manufacturers	& Suppliers		Materials Provided	Fievious	- Outroin	1.0 Date	
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ood Faith Efforts	Participation	i percent	age to date is less tha	n the DBE cont	ract goal:):		
ood Faith Efforts Required when the DBE							
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DBE Participation Report & Prompt Payment Certification Form UDBE Prime

Instructions

The DBE Participation Report & Prompt Payment Certification form is due with each progress payment request.

Contractor Name (UDBE Prime)

Project Title

Contract No.

State Project No.

Federal Project No.

Project Award Date

UDBE Contract Goal (%)

Name of DBE/UDBE Subcontractors, Manufacturers, and Suppliers

DBE/UDBE

Type of Service or Materials Provided

Payments

Previous

Current To Date

Name of non-DBE Subcontractors, Manufacturers, and Suppliers

Type of Service or Materials Provided

Payments

Previous

Current

To Date

Self-explanatory

Self-explanatory

Self-explanatory

List project no. if applicable

List project no. if applicable

Date on award letter

UDBE participation percentage provided at bid opening

List both DBE and UDBE companies List D for DBE and U for UDBE

Self-explanatory

List last payment requested

List current payment submitted

List total payment to date

List non-DBE companies

Self-explanatory

List last payment requested

List current payment submitted

List total payment to date

- A. Invoice Amounts to Date
- B. Payments to non-DBE to Date:
- C. UDBE Participation to Date

Good Faith Efforts

Prompt Payment Certification

Name Title Telephone no. Email address Signature Date List total amount of payment to date (including Prime)
Total paid to non-DBEs
Subtract payments to non-DBEs from the total amount paid
and divide balance by total amount paid (A-B/A)

Complete if UDBE participation (%) to date is less than contract goal. Explain why the participation may be lower than the contract goal (e.g. UDBE has not commenced work yet). What efforts have been made to meet the contract goal?

Name of officer authorized to sign on behalf of firm Title of officer Self-explanatory Self-explanatory Self-explanatory Self-explanatory

UDBE Participation Report & Prompt Payment Certification

ontractor Name								
					-			
ontract No.	_ State Projec	ct No.		Federal Project No.				
oject Award Date								
ame of <u>DBE/UDBE</u> Subcont			Previous	Payments Current	To Date			
Manufacturers & Supplie	rs UDBE	Materials Provided	rievious	Current	10 Date			
		+			-			
		Λ Το:	al Payments to I	IDBE				
		A. Total Payments to UDBE B. Invoice Amounts to Date C. UDBE Participation to Date (A/B)						
			_		AND RESOURCE DESCRIPTION OF A PROPERTY OF A			
Name of Non-DBE Sub- Manufacturers & Su		Type of Service or Materials Provided		Payments Current	To Date			
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ood Faith Efforts Leguired when the DBE Par	ticipation percer	ntage to date is less tha	in the DBE contra	ict goal):				
rompt Payment Certificatine undersigned hereby certifies the Department, in accordancing declaration is made under perevised Statutes, regarding unswer	nat payments have se with the terms of nalty of periury und	f the subcontract. This clau er the laws of the United St	se applies to both DE ates, and the Hawall	BE and non-DBE sub Penal Code, Section	contractors.			
ame		Title						
Telephone No.								
ignature			Date					
OT USE ONLY: Final Pa	yment		Total Federal DBE					
			Total Federal \$ ex	cpenaea:				
Project Manager			Date:	_				

DBE Participation Report & Prompt Payment Certification Instructions

The DBE Participation Report & Prompt Payment Certification form is due with each progress payment request.

Contractor Name
Project Title
Contract No.
State Project No.
Federal Project No.

Project Award Date

UDBE Contract Goal (%)

List of DBE/UDBE Subcontractors, Manufacturers Suppliers

DBE/UDBE

Type of Service or Material Provided

Payments:

Previous

Current

To Date

A. Total Payment to UDBEs

B. Invoice Amount to Date

C. UDBE Participation to Date

Name of DBE or non-DBE Subcontractors, Manufacturers, and Suppliers

Type of Service or Materials Provided

Self-explanatory Self-explanatory

Self-explanatory

List project no. if applicable List project no. if applicable

Date on award letter

UDBE participation percentage provided at bid

opening

List both DBE and UDBE companies List D for DBE and U for UDBE

Self-explanatory

List last payment requested

List current payment submitted

List total payment to date

List total amount being paid to UDBEs to date List total amount of payment requested to date

Total paid to UDBEs divided by total invoice

amount

List name of company (non-DBE)

Self-explanatory

Payments

Previous

Current

To Date

Good Faith Efforts

Prompt Payment Certification

Name

Title

Telephone no.

Email address

Signature

Date

List last payment requested List current payment submitted List total payment to date

Complete if DBE participation (%) to date is less than contract goal. Explain why the participation may be lower than the contract goal (ei.g. UDBE has not commenced work yet). What efforts have been made to meet the contract goal?

Name of officer authorized to sign on behalf of firm

Title of officer

Self-explanatory

Self-explanatory

Self-explanatory

Self-explanatory