

**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION**

**ADDENDUM NO. 1
FOR
HAWAII BELT ROAD,
HAKALAU STREAM BRIDGE REHABILITATION,
BENT 8 SCOUR REPAIR
DISTRICT OF NORTH AND SOUTH HILO
ISLAND OF HAWAII
FEDERAL-AID PROJECT NO. BR-019-2(082)**

May 6, 2024

The Addendum shall make the following amendment to the bid documents:

A. PROPOSAL

1. Delete **PROPOSAL** Page P-1 dated 12/09/21 in its entirety and replace with the attached **PROPOSAL** Page P-1 dated 5/6/2024.

The following is provided for information.

B. PRE-BID MEETING NOTES

1. The attached Pre-Bid Meeting Minutes, Attendance List, and DBE Reminders are provided for information.

C. RESPONSES TO REQUESTS FOR INFORMATION (RFIs/QUESTIONS)

1. The attached Responses to Requests for Information are provided for information.

Please acknowledge receipt of this **Addendum No. 1** by recording the date of its receipt in the space provided on Page P-4 of the Proposal.

Henry Kennedy

**HENRY KENNEDY
ENGINEERING PROGRAM MANAGER**

Addendum No. 1
5/6/2024

**PROPOSAL TO THE
STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION**

PROJECT: HAWAII BELT ROAD
HAKALAU STREAM BRIDGE REHABILITATION
BENT 8 SCOUR REPAIR
DISTRICTS OF NORTH AND SOUTH HILO
ISLAND OF HAWAII

**FEDERAL-AID
PROJECT NO.:** BR-019-2(082)

COMPLETION TIME: 257 Working days from the Start Work Date from the
Department

DBE PROJECT GOAL: 5.1%

DESIGN PROJECT MANAGER:

NAME	KEVIN KASAMOTO
ADDRESS	601 Kamokila Boulevard, Room 636 Kapolei, HI 96707
PHONE NO.	(808) 692-7563
FAX NO.	(808) 692-7617

ELECTRONIC SUBMITTAL: Bidders shall submit and upload the complete proposal to HlePRO prior to the bid opening date and time. Any additional support documents explicitly designated as confidential and/or proprietary shall be uploaded as a separate file to HlePRO. Bidders shall refer to **SPECIAL PROVISIONS 102.09 Delivery of Proposal for complete details. FAILURE TO UPLOAD THE COMPLETE PROPOSAL TO HlePRO SHALL BE GROUNDS FOR REJECTION OF THE BID.**

PRE-BID MEETING MINUTES

HAWAII BELT ROAD, HAKALAU STREAM BRIDGE REHABILITATION, BENT 8 SCOUR REPAIR FEDERAL-AID PROJECT NO. BR-019-2(082)

Date, Time & Place: April 29, 2024; 10:00 P.M., Pre-bid meeting was held virtually via Microsoft TEAMS.

Attendees:

Name	Company/Office	Email
Kevin Kasamoto	HDOT HWY-DH	kevin.kasamoto@hawaii.gov
Daniel Williams	HDOT OCR	daniel.k.williams@hawaii.gov
Calvin Miyahara	KSF, Inc.	calvinm@ksfinc.us
Pamela Uyeda	WSP USA, Inc.	pamela.uyeda@wsp.com
Robert Chong	Environmental Science International	rchong@esciencei.com
Chayce Moniz	Isemoto Contracting	Chayce@lccKona.com

Items of Discussion:

Project Manager Kevin Kasamoto opened the meeting at 10:02 A.M. The following reminders were announced:

- This meeting is being recorded. The recording will not be part of the addendum.
- Please identify yourself, the company you are representing, and your e-mail address if different from the registration on HlePRO.
- Anything said at this meeting is for clarification only. The bid documents shall govern over anything said today and discrepancies shall be clarified by addendum.
- No questions provided verbally shall be responded to; only written questions will receive a reply. All written questions will be responded to in the addendum. Please note that questions should be in HlePRO. E-mail will not be answered.
- Reminder that this project has a DBE goal of 5.1%. Dan Williams from Office of Civil Rights provided reminders for bidders in the attached.
- All RFI are due May 1, 2024 at 2:00 P.M in HlePRO.
- Bids to be opened on May 15, 2024 at 2:00 P.M.
- Submit all questions to HlePRO.

Meeting was adjourned when prospective bidders had no questions at 10:15 A.M.

State of Hawaii, Dept. of Transportation – Administration Division (HDOT OCR)
Disadvantaged Business Enterprises (DBE) Program
Pre – Bid Meeting – 04/29/24

Hawaii Belt Road, Hakalau Stream Bridge Rehabilitation Bent 8 Scour Repair
BR-019-2(082)

Policy of the State of Hawaii, Department of Transportation's (HDOT) DBE Program:

To ensure equal opportunity and non-discrimination in the award and administration of United States DOT-assisted contracts. Contractors shall take all necessary and reasonable steps in accordance with the regulations (49 CFR, Part 26) to ensure that DBE's have an equal opportunity to compete for and perform on contracts.

DBE Goal for this project: 5.1%

- Be sure to document discussions, phone calls, faxes or memos relating to your efforts in meeting the DBE goal.
- DBEs must be certified by the bid opening date.
- DBE subcontractors, manufacturers, suppliers, trucking companies and any second tier subcontractors shall be listed on the respective DBE forms in order to receive credit.

The following forms are due to the Department's Project Manager or designee by the close of business, 4:30 P.M. Hawaii Standard Time (HST), five (5) calendar days after bid opening. These forms are confidential documents and should not be included with the submitted proposals.

- A best practice would be to email the required DBE documents to the Department's Project Manager or designee so they can be received prior to the 4:30 P.M. HST deadline.
1. **DBE Confirmation and Commitment Agreement.** This form must be **signed by the bidder/offeror and each DBE subcontractor, manufacturer, supplier, or trucking company.** Information to be provided on the form shall include, among other things, the project number, the DBE's NAICS codes, description of work, bid items with corresponding price information, prime contractor name and contact information, DBE name and contact information and subcontractor name and contact information if the DBE is a second tier subcontractor.

To count toward meeting a goal, each DBE firm must be certified in a NAICS code applicable to the kind of work the firm would perform on the contract.
 2. **DBE Contract Goal Verification and Good Faith Efforts (GFE) Documentation for Construction.** List the dollar amount of all subcontractors, manufacturers, suppliers, and trucking companies (both DBE and non-DBE firms). Bidder/offeror must also list the DBE project goal on this form. The bidder/offeror must submit documentation demonstrating

how the DBE goal was met or how the bidder/offeror attempted to meet the goal if the goal was not met. This documentation shall include quotations for both DBE and non-DBE subcontractors when a non-DBE is selected over a DBE for the project.

Documentation of good faith efforts is required irrespective of whether the bidder/offeror met the DBE project goal.

The above forms must be complete and provide the necessary information to properly evaluate bids/proposals. Failure to provide any of the above shall be cause for bid/proposal rejection. **It is in best interest of the bidder to ensure that that dollar amount listed for DBEs on the DBE Confirmation and Commitment Agreement and the DBE Contract Goal Verification and Good Faith Efforts (GFE) Documentation for Construction are consistent and in alignment with each other.**

In determining calendar days, the day from which the period begins to run is not counted, and when the last day of the period is a Saturday, Sunday, or Federal or State holiday, the period extends to the next day that is not a Saturday, Sunday, or Federal or State holiday.

- Calculation of the DBE contract goal for this project is the proportionate contract dollar value of work performed, materials, and goods to be supplied by DBEs. DBE credit shall not be given for mobilization, force account items and allowance items. This DBE contract goal is applicable to all the contract work performed for this project.

DBE contract goal percentage = Contract Dollar Value of the work to be performed by DBE subcontractors, truckers/haulers, and manufacturers, plus 60% of the contract dollar value of DBE suppliers, divided by the sum of all contract items (sum of all contract items is the total amount for comparison of bids less mobilization, force account items, and allowance items).

The Department shall adjust the bidder's/offeror's DBE contract goal to the amount of the project goal if it finds that the bidder/offeror met the goal but erroneously calculated a lower percentage. If the amount the bidder/offeror submits as its contract goal exceeds the project goal, the bidder/offeror shall be held to the higher goal.

- In the bid documents be sure to refer to the DBE Requirements section and pay special attention to:
 - Section VIII. Demonstration of Good Faith Efforts for Contract Award, which summarizes the kinds of efforts that will be considered demonstrative of good faith efforts, and
 - Section IX. Administrative Reconsideration, which describes the process the apparent low bidder may take if they failed to meet the provisions of 49 CFR Sections 26.53(a)

- All federally funded projects awarded after October 1, 2017 are required to use the Certification and Contract Compliance Management System program, an online payment tracking system. This project will be required to use the Certification and Contract Compliance Management System program. HDOT OCR will work with the Project Engineer and selected bidder to get the contract information to create a contract record for the project. Subcontractors, suppliers, manufacturers, trucking companies, etc. that are selected to work on this project are expected to log in (on a regular basis) and indicate if payment was prompt and provide all required information.
- BIDDER REGISTRATION FORM. All firms bidding or quoting on DOT projects, including vendors, subcontractors, manufacturers, truckers, etc., must register as a bidder. Certified DBEs are automatically registered as a bidder with the HDOT.
Bidder Registration Form can be found at:
<https://hidot.hawaii.gov/administration/files/2019/03/Bidder-Registration-Fillable-Form.pdf>
- Be sure to check the DBE Directory online at: <https://hdot.dbesystem.com/> to ensure the DBEs listed are certified.

RESPONSE TO RFIS

HAWAII BELT ROAD, HAKALAU STREAM BRIDGE REHABILITATION, BENT 8 SCOUR REPAIR FEDERAL-AID PROJECT NO. BR-019-2(082)

The following RFI/questions were submitted via HlePRO by prospective bidders as of May 1, 2024. The questions and responses are as follows:

- 1.** What are examples of containment structure would be acceptable for this application?

Response: Please see note 1 on plan sheet 10.

- 2.** Is there a pre-bid meeting attendees list available?

Response: Please see Pre-Bid meeting minutes for attendees.